



**Headquarters
Employees State Insurance Corporation
Panchdeep Bhawan, CIG Marg,
New Delhi-02**

No.: AC(Med)/Misc./ESICSSF2020

Dated 11-02-2020

To

All the Regional Directors/Directors/Jt. Directors/DD I/c,
ESIC Regional Offices/Sub Regional Offices.

Sir/Madam,

Sub.: **Observance of ESIC Day and Special Services Fortnight**

As you are aware that ESIC Day on 24-02-2020 and Special services Fortnight will be observed from 24th February 2020 to 10th March 2020.

During the fortnight, the following activities may be organized by RO/SRO as per the directions of the Competent Authority.

- i) Each Branch Office should organize awareness cum health check-up camps @ 10000 IP population in their jurisdiction.
- ii) Adequate publicity of such camps in the local newspapers (by way of news reports, interviews, press release) may be given to make people aware of the health check-up camps and various activities aimed at the stake holders of the ESI Scheme.
- iii) Pamphlets/brochures regarding the awareness cum health check-up camp may also be distributed among the stakeholders i.e. Insured Persons, Employers and other beneficiaries where the camp is being organized.
- iv) RD/SRO I/c and Branch Managers of the Branch offices should invariably associate In-charges of Dispensaries and Medical Superintendents, ESI hospitals for organizing the awareness cum health check-up camp.

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- v) Regional Board, State Corporation Members, Local trade Union Leaders, Employers Representatives, Trade Association elected people's representatives of the area should also be invited to participate in the health check-up camps.
- vi) An expenditure upto Rs. 5,000/- can be incurred during each health check-up camp.
- vii) During the celebration of ESIC fortnight all pending benefit cases including reimbursement bills of IPs especially those pending beyond one month should be cleared and compliance in this regard may be sent to the Headquarters Office.
- viii) All complaints received on PG Portal beyond 15 days may be cleared during the ESIC fortnight.

This issues with the approval of Director General.

Yours faithfully,



(D.K. Mishra)

Additional Commissioner

Copy to:

1. All the Medical Superintendents, ESIC/ESIS Hospitals.
2. All Deans of ESIC Medical College/Dental/Nursing/PGIMSR
3. D(M)Delhi/D(M)Noida.
4. DD(PR) for publishing in the website www.esic.nic.in.