



No. RD 158 TNR 2020

Date: 27.04.2020

CIRCULAR

Sub: Operating of Industries / Industrial Establishments in
COVID-19 Unaffected Districts- Reg

Ref: 1. Addendum -3 No. RD 158 TNR 2020 dated 23.04.2020
2. Circular No. RD 158 TNR 2020 dated:23.04.2020

In order to enable industrial operations to restart, the Government in its Addendum-3 cited at ref(1) above, allowed industries operating in rural areas i.e., outside the limits of District Headquarters, of COVID-19 Unaffected Districts (excluding Ramanagara District) i.e., Yadgir, Koppal, Shivamogga, Chikkamagaluru, Kolar, Chamarajanagara, Raichur, Haveri and Hassan subject to observing of Standard Operating Procedures (SOP) as defined in the MHA Order dated 15.04.2020.

In the Circular cited at ref (2) it was directed that the concerned industries outside the Containment Zones in the above mentioned COVID-19 nine unaffected districts, have to apply to the concerned Joint Directors of the respective district industries centre for issue of authorization letter for continuation of operations.

In order to ease the starting of industries the procedure prescribed under reference (2) is done away herewith. The industries which are eligible as per reference (1) shall submit a self declaration of adhering to Standard Operating Procedure (SOP) to the concerned District Industries Center before starting the unit. Format of the self declaration is enclosed herewith as **Annexure**.

(T.K. Anil Kumar)
Principal Secretary to Govt.
Revenue Department
(Disaster Management)

To:

All Deputy Commissioners of the Districts.

ANNEXURE to Circular No. RD 158 TNR 2020 Dtd:27.04.2020

Self Declaration Format

I, hereby declare that our unit M/s _____ located at _____ is engaged in manufacturing / production of _____, satisfies the guidelines issued as per the MHA order Dtd:15.04.2020 and State Government Addendum-3 dated 23.04.2020 and Circular No. RD 158 TNR 2020, dated 27.04.2020.

Further, I would certify that the unit is adhering to the following Standard Operating Procedure (SOP) as defined in MHA order dated 15/4/2020.

1. All areas in the premises including the following shall be disinfected completely using user friendly disinfectant mediums:
 - a. Entrance Gate of building, office etc.
 - b. Cafeteria and canteens.
 - c. Meeting room, Conference halls/ open areas available/ verandah/ entrance gate of site, bunkers, porta cabins, building etc.
 - d. Equipment and lifts.
 - e. Washroom, toilet, sink; water points etc.
 - f. Walls/ all other surfaces
2. For workers coming from outside, special transportation facility i.e., contract carriage will be arranged without any dependency on the public transport system. These vehicles should be allowed to work only with 30-40% passenger capacity with social distancing.
3. Will make arrangements for stay of workers within our premises / adjacent buildings, as far as possible.
4. All vehicles and machinery entering the premise should be disinfected by spray mandatorily.
5. To provide masks to all the employees and advise them to wear without fail.
6. To ensure social distancing always at the work place.
7. Mandatory thermal scanning of everyone entering and exiting the work place to be done
8. Medical insurance for the workers to be made mandatory.
9. Provision for hand wash & sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.
10. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
11. Large gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.
12. Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists.
13. Use of staircase for climbing should be encouraged.
14. There should be strict ban of gutka, tobacco etc. and spitting should be strictly prohibited.
15. There should be total ban on non-essential visitors at sites.
16. Hospitals/clinics in the nearby areas, which are authorized to treat COVID-19 patients, should be identified and list should be available at work place all the times.
17. Other preventive measures issued by the Ministry of Health and Family Welfare, Government of India and Department of Family and Welfare, Government of Karnataka from time to time.
18. Will paste the Undertaking in the factory premises.

Date:

Proprietor / Managing Director
Seal of the Company